Parkview Legacy Foundation 2025 Impact Grant Program

Parkview Legacy Foundation is proud to announce the launch of the 2025 Impact Grant Program.

To create a convenient and efficient experience, the Grant Application Process will be managed through the SurveyMonkeyApply Grant Management Portal at https://parkviewlegacy.smapply.us/ Applicants will submit letters of intent and grant application forms, remit required documentation, and receive all essential communications directly through the online system.

GRANT APPLICATION PROCESS

STEP 1: Register your organization on the SurveyMonkeyApply Grant Portal at https://parkviewlegacy.smapply.us/

The SurveyMonkeyApply site will allow you to create an account as the applicant representing your organization. Once you register by selecting a user name and password, you will be prompted to submit basic information about your organization.

This important icon can be found in the upper right corner of the homepage. The dropdown menu will allow you to gain assistance with website-related issues, as well as to contact Foundation staff for questions related to the grant application.

PARKVIEW LEGACY

STEP 2: Eligibility Quiz

Parkview Legacy Foundation believes that your time is precious, so we have designed this quick and easy eligibility determination. Interested applicants must complete the Eligibility Quiz to validate that the organization they represent aligns with the mission and goals of Parkview Legacy Foundation and that the funding request addresses one of the focus areas that the Foundation is poised to address. Upon review of the Eligibility Quiz, an applicant will receive an email which will either invite the organization to move forward with the Grant Application Process or will inform the organization of ineligibility to apply.

STEP 3: Letter of Intent

Invited applicants will access the Letter of Intent through the direct link provided within the aforementioned email. The Letter of Intent will ask the applicant to share details about the organization and the grant funding that they are interested in securing. Once submitted, the Letter of Intent will be reviewed as in the previous step, then email communication will again provide the applicant an invitation to move forward or a denial to apply.

STEP 4: Grant Application Submission

Applicants, who have received an invitation to apply with a direct link to the application, may complete Grant Application Submission. The Grant Application includes:

- Grant Application Form
- Grant Narrative Form
- Upload Requests for: Letter of Determination, 990s, Board Member List, Operating Budget, Program Budget, and/or Budget Narrative (dependent upon the specific impact grant being requested)

All items must be completed in full prior to submission. Incomplete applications will not be considered.

Complete applications for Core Operations/Capacity and Collective Impact Grants must be submitted by September 30 to be considered for funding in the current grant cycle.

Complete Special Needs Grant applications will be reviewed 30-60 days after the month in which they are submitted.

Step 5: Grant Decision Notification

Parkview Legacy Foundation will email each grant applicant through the Grant Portal to inform the organization of a grant award or denial by November 30.

For organizations that receive a denial and will not receive funding, the Grant Application Process ends with this communication. These organizations are welcome to apply for any of Parkview Legacy Foundation's Impact Grants in the future.

Organizations that receive a grant award will continue through the final steps in the Grant Application Process.

Step 6: Notice of Award

Each organization that has been approved for a grant will receive an email with a link to an Award Agreement and other grant-related information. The appropriate representative of the organization shall thoroughly review and sign the document, accepting the terms of the Award Agreement. Once the executed award documents are received by Parkview Legacy Foundation, payments will be issued per the instructions contained in the Award Agreement.

Step 7: Grant Funds Distribution

Core Operating and Collective Impact Grant award payments will be disbursed beginning in January to organizations that have executed an Award Agreement by December 31 of the previous year.

Special Needs award payments will be made <u>each</u> month for agreements executed by the last day of the prior month.

Step 8: Post-Award Requirements

The Award Agreement will dictate the reporting requirements required for the type of grant received.

Organizations will be asked to complete update reports through the Grant Portal on a specific time period.



The Parkview Legacy Foundation Impact Grants will provide financial support to organizations that are working everyday to attain permanent affordable housing, social mobility, and whole health for the residents within our service area. The Foundation respects and appreciates the work of all organizations that aim to improve the lives of others but is committed to fund systemic change that positively affects the root causes of poverty and health disparity.